

Lancashire Schools Prevent Audit & Planning Tool

School: Edisford Primary School

Named Contact: Elizabeth Hamilton-Thorpe



"Work"

No.	Prevent Vulnerability / Risk Area	Risk Y/N	Action/Control Measures	Who Leads?	When
1	Leadership Do the following people have a good understanding of their own and school responsibilities in relation to the "Prevent Duty"? <ul style="list-style-type: none"> • The Governing Body • SLT • Staff (Teaching and Support) 	Y	The Governing Body undertake Prevent training every year. The headteacher and staff all undertake Prevent training every year. Knowledge and skills are updated annually and where necessary. Safeguarding Governor visits every term to check SCR and safeguarding procedures.	Johanna Blackburn	Termly visit when checking SCR
			SLT to ensure training takes place every two years at https://www.gov.uk/guidance/prevent-duty-training . Regular updates at least annually, or when necessary.	Elizabeth Hamilton-Thorpe	Annual updates and training.
			Staff undertake training every year and update training at least every year and when necessary.	Elizabeth Hamilton-Thorpe	Annual updates and training.

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1A	Recruitment & Vetting <ul style="list-style-type: none"> • Safer Recruitment • How are governors/ staff vetted/recruited • Is there a code of conduct that governors/staff are expected to adhere to? • Are training policies around Prevent in place • Are National Governance Guidelines followed 		<p>Johanna Blackburn has completed the Governor Safer Recruitment Training. Elizabeth Hamilton-Thorpe has completed the Safer Recruitment Training. Due to expire 24.6.25. Staff Code of Conduct is given out in safeguarding training and revisited annually at the safeguarding training. Copy available on staff corridor. Governors and staff are enhanced DBS checked, two references given, safer recruitment questions, gaps in work history discussed. Governors follow National Governance Guidelines. Governors consent to a Section 28 check.</p>	Elizabeth Hamilton-Thorpe	Governor meetings, staff annual training, regular updates through the year.
2	Partnership <ul style="list-style-type: none"> • Is there active engagement from the school's Governors, SLT, middle leaders and staff? • Does the school have an identified single point of contact (SPOC) in relation to Prevent? • Does the school engage with the Prevent staff in Local Authority (Prevent Education Officer), Primary/Secondary Prevent Forums (via PEO), Channel Panel(as required), LADO meetings (as required) • Prevent Training/CPD provided by Local Authority 		<p>Governors engage with SLT regarding Prevent.</p> <p>SLT - single point of contact is Elizabeth Hamilton-Thorpe. Governor Prevent is Johanna Blackburn.</p> <p>Middle Leaders all complete Prevent training.</p> <p>Staff all complete Prevent training.</p> <p>Prevent SPOC - Elizabeth Hamilton-Thorpe</p>	Governor meetings, HT meetings	<p>3-6 times a year.</p> <p>Regularly throughout the year.</p>
				Elizabeth Hamilton-Thorpe/Johanna	
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				Elizabeth Hamilton-Thorpe DSL,	

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			Engagement with Regional Prevent Education Officer through the LADO	LADO, DSL	
3	<p>Staff (CPD) Do all staff have sufficient knowledge and confidence to:</p> <ul style="list-style-type: none"> • exemplify British Values in their leadership, teaching and through general behaviours in the school • understand the factors that make students vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism • 3) Do staff understand Channel, what it is and how to make a referral? • 4) Are staff aware of communication policies with DSL/ Prevent SPOC for advice & consideration prior to making a referral? 		<p>Exemplify British Values - democracy, rule of law, individual freedom are all expressed through our curriculum, mutual respect, tolerance are inherent in our curriculum. Not just spoken about, but enacted</p> <p>Understand vulnerability factors - training takes place every year to discuss factors that make children vulnerable.</p> <p>Sufficient Training - DSL and Safeguarding Governor staff have a greater understanding of Channel and how to make a referral by undertaking the government training (see certificates). Staff are aware of communication policies with DSL and Prevent SPOC for advice and consideration.</p>	Elizabeth Hamilton-Thorpe, Claire	Every day.
4	<p>Speakers & Events</p> <ul style="list-style-type: none"> • Is there an effective policy/framework for monitoring guest speakers/ visitors? • Is there a policy/framework for managing on school events? 		Guest speakers are monitored by the SLT for suitability for primary-aged children.	Elizabeth Hamilton-Thorpe	

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	<ul style="list-style-type: none"> Are off-site events assessed for risk under the framework of the Prevent duty? 		School events - see above.	Elizabeth Hamilton-Thorpe	?
			Risk assessments in place for off-site events to check their suitability for primary children.	Elizabeth Hamilton-Thorpe	
5	<p>Safety Online</p> <ul style="list-style-type: none"> Does the school have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty?(Applicable to Staff/Students and Visitors Does the school employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material? Does this also include the use of using their own devices via Wi-Fi? Can the system be used to search for serious and/or repeated breaches or attempted breaches of the policy? How are systems monitored and concerns flagged to relevant DSL 		E-Safety Policy includes specific reference to Prevent.	CC	
			Firewall/Filter - Netsweeper. Checked weekly and breaches recorded and action is taken.	EHT/CC	
			Personal device usage - induction/safeguarding training. No Wi-Fi is accessed by children. No use of hot-spots allowed.	EHT/CC	
			Tracking of breaches - more comprehensive system now in place. More work needs to be done on filtering and monitoring. Breaches are searched for on a weekly basis by the IT technician and reported to the	CM/EHT	
			Parental Engagement	EHT/CC	

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6	Prayer & Faith Facilities (Note this is not Mandatory) <ul style="list-style-type: none"> Does the school have prayer facilities? How is the use of the prayer room monitored? 	No	Prayer room supervision		
7	School Security <ul style="list-style-type: none"> Are there effective arrangements in place to manage access to the school by visitors and non- students/staff? Is there a policy regarding the wearing of ID on the school site? Is it enforced? Is there a policy covering the distribution (including electronic) of leaflets or other publicising material? Does the school intervene where off site activities are identified or are likely to impact upon staff and/or students i.e. leafleting, protest etc.? 	Yes	School access through reception. Key fobs on all doors.	EHT	
		ID policy - wear visitor badge when entering.	EHT		
		Leafleting/publicising material checked by SLT	EHT		
		Off-site activity identification and intervention	EHT		
8	Safeguarding <ul style="list-style-type: none"> Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies? Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism? Does the school utilise Channel as a support mechanism in cases of radicalisation and extremism? 		Inclusion within Safeguarding policy	EHT	
		Additional training for safeguarding staff	EHT		

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	<ul style="list-style-type: none"> School has Channel as part of their safeguarding referral processes, engages with the Channel Team and DSL attends Channel Panel as required 		Utilisation of Channel - training booked.	EHT	
			Policy regarding referral to Channel	EHT	
9	Communications <ul style="list-style-type: none"> Are the school's Prevent Lead and their role widely known across the school? Are staff and students made aware of the Prevent Duty, current risks and appropriate activities in this area? Are there information sharing protocols in place to facilitate information sharing with Prevent partners? 		Identified Prevent Lead - EHT	EHT	
			Staff and Pupil awareness - through RSE week	EHT	
			Information sharing protocols - use of Egress secure email to share any information.	EHT	
10	Parental/ Wider Community Engagement <ul style="list-style-type: none"> How is information shared with parents and the wider community, in line with school policy? How does the school enhance awareness of prevent and related material i.e. online safety with parents and carers through workshops / newsletters etc. 		Information Sharing protocols - weekly Newsflash to include Prevent updates.	EHT	

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11	Staff and Volunteers <ul style="list-style-type: none"> • Does awareness training extend to sub- contracted staff and volunteers? • Do they sign up to same British Values / Code of conduct as staff etc.? 		Contract staff and volunteers awareness	EHT/EB	
			Monitoring subcontracted staff and volunteers - included in the safeguarding training.	Johanna Blackburn/ EHT	
12	Extremist Groups in the Community Is the school aware of the existence of extremist groups in the community and their potential impact on its staff and students? <ul style="list-style-type: none"> • 2) Are procedures in place to ensure that the school is up to date with relevant briefings and information 		Awareness of extremist groups within community	EHT/EB	
			Regular briefing from local Police/prevent leads/visit from police to Y6 in relation to history 'Crime and Punishment' topic. Discussion about anti-social behaviour and extremist groups.	EHT/LJ	

Lancashire
Prevent Partnership

*Working together for safer communities**

RAG (type red, amber, green)

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Include updates on Prevent in Newsflash

RAG (type red, amber, green)
