Lancashire Schools Prevent Audit & Planning Tool

School: __Edisford Primary School_____

Named Contact: _Elizabeth Hamilton-Thorpe (Headteacher)_____

Date: 2/11/26

Chair: Johanna Blackburn

No.	Prevent Vulnerability / Risk Area	Risk Y/N	Action/Control Measures	Who Leads?	When
1	**Leadership** Do the following people have a good understanding of their own and school responsibilities in relation to the "Prevent Duty"? • The Governing Body • SLT • Staff (Teaching and Support)	Y	The Governing Body to undertake Prevent training every two years. The headteacher and staff all undertake Prevent training every two years. Knowledge and skills are updated annually and where necessary.	Johanna Blackburn	Termly visit when checking SCR
			SLT to ensure training takes place every year at https://www.gov.uk/guidance/prevent-duty-training. Regular updates at least annually, or when necessary. SLT do the referrals course as well as the refresher every year and DSL lead does the Channel training every two years.	Elizabeth Hamilton-Thorpe	Annual updates and training.
			Staff undertake training every year and update training at least every year and when necessary.	Elizabeth Hamilton-Thorpe	Annual updates and training.

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1A	**Recruitment & Vetting** • Safer Recruitment • How are governors/ staff vetted/recruited • Is there a code of conduct that governors/staff are expected to adhere to? • Are training policies around Prevent in place • Are National Governance Guidelines followed		Johanna Blackburn has completed the Governor Safer Recruitment Training 2025. Elizabeth Hamilton-Thorpe has completed the Safer Recruitment Training. Due to expire 24.6.24. EHT booked on course 7/1/27 for Safer Recruitment. Emma Blockeel still has in date training. Staff Code of Conduct is given out in Induction training and revisited annually at the safeguarding training. Copy available on staff corridor. Governors and staff are enhanced DBS checked, two references given, safer recruitment questions, gaps in work history discussed. Governors follow National Governance Guidelines.	Elizabeth Hamilton-Thorpe	Governor meetings, staff annual training, regular updates through the year.
2	**Partnership** • Is there active engagement from the school's Governors, SLT, middle leaders and staff? • Does the school have an identified single point of contact (SPOC) in relation to Prevent? • Does the school engage with the Prevent staff in Local Authority (Prevent Education Officer), Primary/Secondary Prevent Forums (via PEO), Channel Panel(as required), LADO meetings (as required) • Prevent Training/CPD provided by Local Authority		Governors engage with SLT regarding Prevent.	Governor meetings, HT meetings	3-6 times a year.
			SLT - single point of contact is Elizabeth Hamilton-Thorpe. Governor Prevent is Johanna Blackburn.		Regularly throughout the year.
			Middle Leaders all complete Prevent training.		
			Staff all complete Prevent training.		
			Prevent SPOC - Elizabeth Hamilton-Thorpe		

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			Engagement with Regional Prevent Education Officer		
3	**Staff (CPD)** Do all staff have sufficient knowledge and confidence to: • exemplify British Values in their leadership, teaching and through general behaviours in the school • understand the factors that make students vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism • 3) Do staff understand Channel, what it is and how to make a referral? • 4) Are staff aware of communication policies with DSL/ Prevent SPOC for advice & consideration prior to making a referral?		Exemplify British Values - democracy, rule of law, individual freedom are all expressed through our curriculum, mutual respect, tolerance are inherent in our curriculum. Not just spoken about, but enacted	Elizabeth Hamilton-Thorpe, Claire	Every day.
			Understand vulnerability factors - training takes place every year to discuss factors that make children vulnerable.		
			Sufficient Training - staff to have a greater understanding of Channel and how to make a referral. Staff are aware of communication policies with DSL and Prevent SPOC for advice and consideration.	?	?
4	**Speakers & Events** • Is there an effective policy/framework for monitoring guest speakers/ visitors? • Is there a policy/framework for managing on school events?		Monitoring guest speakers - policy needed.	Elizabeth Hamilton-Thorpe	?

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	• Are off-site events assessed for risk under the framework of the Prevent duty?		School events - see above.	Elizabeth Hamilton-Thorpe	?
			Risk assessment for offsite events e.g. visit to the Clitheroe mosque, church and other religious venues.	Elizabeth Hamilton-Thorpe	
5	**Safety Online** • Does the school have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty?(Applicable to Staff/Students and Visitors • Does the school employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material? • Does this also include the use of using their own devices via Wi-Fi? • Can the system be used to search for serious and/or repeated breaches or attempted breaches of the policy? • How are systems monitored and concerns flagged to relevant DSL		E-safety policy and PSHE includes online safety around extremism and how to identify and report.	EHT	
			Firewall/Filter - Netsweeper. Checked weekly and breaches recorded and action is taken.	EHT/MY	
			Personal device usage - induction/safeguarding training.	EHT	
			Tracking of breaches - more comprehensive system now in place. Matthew Young is our lead for Computing and he monitors the Filtering and Monitoring. Reviewed by SLT annually and as needed.	MY/EHT	
			Parental Engagement - Newsflash includes notices about Prevent each term.	EHT/CM	

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6	**Prayer & Faith Facilities (Note this is not Mandatory)** • Does the school have prayer facilities? • How is the use of the prayer room monitored?	No			
7	**School Security** • Are there effective arrangements in place to manage access to the school by visitors and non- students/staff? • Is there a policy regarding the wearing of ID on the school site? Is it enforced? • Is there a policy covering the distribution (including electronic) of leaflets or other publicising material? • Does the school intervene where off site activities are identified or are likely to impact upon staff and/or students i.e. leafleting, protest etc.?	Yes	School access control measures - security of the two junior doors. Front door has emergency exit button and remains locked.	EHT	
			ID policy - wear visitor badge/sticker when entering. Staff wear staff lanyards. Right Start identifiable in green uniforms and badges.	EHT	
			Leafleting/publicising material	EHT	
			Off-site activity identification and intervention	EHT	
8	**Safeguarding** • Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies? • Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism? • Does the school utilise Channel as a support mechanism in cases of radicalisation and extremism?		Inclusion within Safeguarding policy	EHT	
			Additional training for safeguarding staff	EHT	

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	• School has Channel as part of their safeguarding referral processes, engages with the Channel Team and DSL attends Channel Panel as required		Utilisation of Channel	EHT	
			Policy regarding referral to Channel	EHT	
9	**Communications** • Are the school's Prevent Lead and their role widely known across the school? • Are staff and students made aware of the Prevent Duty, current risks and appropriate activities in this area? • Are there information sharing protocols in place to facilitate information sharing with Prevent partners?		Identified Prevent Lead - Elizabeth Hamilton-Thorpe and Johanna Blackburn	EHT	
			Staff and Pupil awareness	EHT	
			Information sharing protocols - use of Egress secure email to share any information.	EHT	
10	**Parental/ Wider Community Engagement** • How is information shared with parents and the wider community, in line with school policy? • How does the school enhance awareness of prevent and related material i.e. online safety with parents and carers through workshops / newsletters etc.		Information Sharing protocols - Newsflash, PHSE curriculum	EHT	

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11	**Staff and Volunteers** • Does awareness training extend to sub- contracted staff and volunteers? • Do they sign up to same British Values / Code of conduct as staff etc.?			EHT	
			Monitoring subcontracted staff and volunteers - included in the safeguarding training.	EHT	
12	**Extremist Groups in the Community** • Is the school aware of the existence of extremist groups in the community and their potential impact on its staff and students?		Awareness of extremist groups within community	EHT	
	• 2) Are procedures in place to ensure that the school is up to date with relevant briefings and information		Regular briefing from local Police/prevent leads	EHT	

Lancashire
Prevent Partnership

ing together for safer communities"

RAG (type red, amber, green)
All governors complete Prevent every year. Governor for Safeguarding checks this after annual training.

RAG (type red, amber, green)

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Prevent referral last year for Y6 child - liaison with police officer for Prevent.
DSLs have completed training for Channel and teaching staff trained.

RAG (type red, amber, green)

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Not attended a Channel panel but contributed to a hospital safeguarding officer's Prevent referral which was assessed last
Pupil awareness in PHSE curriculum.

RAG (type red, amber, green)